



**EUROPEAN
JAMBOREE 2020[®]**
POLSKA  

Circular no. 7/2020

Registration Updates



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Dear Heads of Contingents,

We would like to update you with **information regarding the closing of IST Registration and the final stage of the participant, Adult Patrol Leader and Contingent Management Teams registration.**

IST REGISTRATION

As of the 29th February 2020 we have closed the IST Registration Form. The number of approved IST reached ca. 3300. We are looking forward to creating a wonderful event with our great volunteers!

Please note that we treat the number of IST registered by the Contingent as final. **In the event of IST's resignation, the Contingent will still be required to cover fee for the IST.** In the case of IST resignation, we recommend to fill in the vacancy with another volunteer.

If you need to replace one IST with another in your Contingent (e.g. due to resignation), **please fill in following form:** <https://go.ej2020.org/CnuPG>

The Registration Team will register any new IST and delete any IST who resigned based on the provided information.

You also might have noticed that **we have limited your Marcato account access with regards to editing IST data** as well as approving or declining IST **to read-only mode.** If you still have IST that were not accepted/rejected by you, please contact registration@ej2020.org

We would like to remind you as well, that the way we are issuing and sending you invoices for IST is exactly the same as of patrols. This means that invoices are always sent at the beginning of the month, and the invoices you receive always have a 30-day payment period.

We also remind you that second instalment of payment for IST will be required at the end of April. It is possible to receive an invoice for the second instalment of payment earlier (e.g. to make only one transfer and incur lower costs of an international transfer). Please send your request directly to Jamboree Accountant at michalina.merchel@ej2020.org.

PARTICIPANTS, ADULT PATROL LEADERS AND CMT REGISTRATION

As you might have remembered from the "Registration and Payment Timeline" documents,

Here link to this document for the Contingents from European Scout Region WOSM and Europe Region WAGGGS: <https://go.ej2020.org/UyfGu>

Here link to this document for the Contingents from outside European Scout Region WOSM and Europe Region WAGGGS: <https://go.ej2020.org/4VHQC>

March 2020 is the last month when you can edit data uploaded to Marcato. **Starting from 1st April 2020 your access to Marcato will be read-only.** Due to that we kindly ask you to **fill in all the blanks with missing data before 31st March 2020.**

Please note, that **starting from 1st April 2020 it will no longer be possible to add Participants, Adult Patrol Leaders and Contingent Management Team members.**

As of 1st April 2020, if you need to replace one person with another in your Contingent (e.g. due to resignation), **please fill in following form:** <https://go.ej2020.org/q3PoR>

The Registration Team will register new person and delete any who resign based on the provided information.

We would also like to remind you that third (final) instalment must be paid according to the invoices issued to the Contingents at the beginning of April.

Should you have any questions please do not hesitate to contact us at info@ej2020.org.

Any registration enquiries should be sent to registration@ej2020.org.

Any questions regarding invoices should be addressed to michalina.merchel@ej2020.org.



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